

**City of Meta
Regular Board Meeting
May 11, 2022
6:30 P.M.
City Hall
Meta, Missouri**

CALL TO ORDER: Mayor Emily Sommerer

PLEDGE OF ALLEGIANCE:

ROLL CALL:

Alderman Helton
Alderman Sherrell

Alderman Wankum
Alderman Hoffman

AGENDA:

Approval of Minutes

- Regular Monthly April 13, 2022
- Closed Meeting April 13, 2022

Financial Report

- Budget Meeting May 25th at 6:30 PM

Water/Trash Report

Chief Water Operator Report

City Maintenance Report/Issues

- New Weed Eater

Old Business

- Ordinance calling for a Bond Election—August 2, 2022

New Business

- City Clerk's Report
 - Bartlett & West Engineering Report
 - Printer Replacement
- Attorney Report

Open Discussion (2 Minutes per Person)

Closed Meeting—Personnel

Next Meeting May 25, 2022 (Budget Meeting) starting at 6:30 PM

Next Meeting June 8, 2022 starting at 6:30 PM

MOTION TO ADJOURN

CLOSED SESSION

The board of Aldermen may go into closed session for the purpose of discussing and/or acting upon the following matters:

1. RSMO.610.021 (1) "Relating to legal actions, causes of action or litigation involving a public governmental body."
2. RSMO.0610.021 (13) "Relating to hiring, firing, disciplining or promoting of personnel of a public governmental body."

**City of Meta
Regular Meeting Minutes
April 13, 2022
6:30 P.M.
City Hall
Meta, Missouri**

CALL TO ORDER: Mayor Pro-Tem Lawrence Hoffman called meeting to order at 6:30 PM

PLEDGE OF ALLEGIANCE: All participated

ROLL CALL:

Alderman Helton—Present
Alderman Sherrell—Present

Alderman Wankum—Present

OTHERS PRESENT:

Deidra Buechter
Neal Johnson

Mary Plassmeyer
Kenny Loethen

Brenda Schanzmeyer
Taylor Backes

ABSENT: Mayor Emily Sommerer

AGENDA:

Approval of Minutes—Alderman Wankum moved to approve the minutes from:

- Regular Monthly March 09, 2022
- Closed Meeting March 09, 2022
- Special Meeting March 23, 2022

Alderman Sherrell 2nd. Motion carried unanimously.

Alderman Helton moved to amend the agenda to add the swearing in of Alderman before the City Clerk's Report in new business. Alderman Wankum 2nd. Motion carried unanimously.

Financial Report—Given by City Treasurer Mary Plassmeyer

MID AMERICA BANK		
SUMMARY OF ACCOUNTS		
As of March 31, 2022		
Super Now Account #0028 (Operating Fund)		
Balance as of 02/28/22		\$380,079.41
Deposits		\$28,841.84
Debits		\$22,795.74
Balance as of 03/31/22		\$386,125.51
Money Market Account #4411		
Balance as of 02/28/22		\$140,417.28
Monthly Interest Earned 0.2% per annum		\$23.85
Balance as of 03/31/22		\$140,441.13
Certificate of Deposit #15411 (2.50%/annum)		
54-month CD Maturity Date: 03/13/2023		
Balance as of 02/28/22		\$54,221.15
6-month interest earned 03/12/22		\$334.24
Balance as of 03/31/22		\$54,555.39
Certificate of Deposit #15741 (0.50%/annum)		
54-month CD Maturity Date: 07/29/2022		
Balance as of 02/28/22		\$125,024.13
Total MAB Statement as of 03/31/22		\$706,146.16

- **Gerding, Korte & Chitwood—**
 - A RESOLUTION TO ENTER INTO AN AGREEMENT WITH GERDING, KORTE & CHITWOOD CPAS FOR AUDITING SERVICES FOR THE FISCAL YEAR OF 2020-2021
 - Alderman Wankum moved to pass a resolution to enter into an agreement with Gerding, Korte & Chitwood. Alderman Helton 2nd. Resolution was approved by a roll call vote of the alderman.
 - Alderman Wankum—aye
 - Alderman Sherrell—aye
 - Alderman Helton—aye
 - Alderman Hoffman—aye

Alderman Wankum moved to approve the Financial Report
Alderman Helton 2nd. Motion carried unanimously.

Water/Trash Report—Given by City Clerk Deidra Buechter

Meta					
Management Report					
Usage for 02/2022					
No. of Accts: 113					
Sales \$					Period Sales
\$ 3,876.28		Water			395538
\$ 1,179.98		Trash			81
\$ 135.53		Tax			
\$ 100.00		Late Fee			10
\$ -		Connection Fee			0
\$ -		Reconnect Fee			
\$ 5,291.79		Total Current Charges			
\$ 1,247.61		Previous Balance			
\$ 6,539.40		Total Due			
\$ 5,792.30		Payments Received			
\$ 747.10		Balance Yet Owed			

- **New Billing Due Date Ordinance**—The Board of Alderman passed new billing due date ordinance.
 - Mayor Pro-Tem Hoffman entertained a motion for reading by title only for bill no. 2022-01 (AN ORDINANCE TO AMMEND ITEM B, SECTION 17.205 BILLING AND COLLECTION PROCEDURES (WATER) OF ORDINANCE NUMBER 467, TO CHANGE WATER PAYMENT DUE DATE TO THE LAST CALENDAR DAY OF THE MONTH.)
 - Alderman Wankum moved for the first, and second reading of bill no. 2022-02 by title only as ordinance number 590. Alderman Helton 2nd. Motion carried unanimously by roll call vote.
 - Alderman Helton—aye
 - Alderman Wankum—aye
 - Alderman Sherrell—aye

- Alderman Hoffman—aye
- Mayor Pro-Tem Hoffman entertained a motion to adopt Bill no. 2022-02 as ordinance number 590
 - Attachment A

Chief Water Operator Report—Given by Interim Chief Water Operator Deidra Buechter—Maguire Iron will be coming the last week of April to repaint and repair the water tower. After a meeting with Jamie Mays (Maguire Iron) the city will utilize a hydro-pneumatic tank while the water tower is offline and being repaired and repainted. Maguire has offered to split the cost of \$4400 of the hydro-pneumatic tank that will be supplied by Tomcat Consultants, Rosebud, MO. Alderman Helton moved to approve the use of the hydro-pneumatic tank. Alderman Wankum 2nd. Motion carried unanimously.

City Maintenance Report/Issues—Given by Alderman Wankum

- Crews continue cleaning right-of-ways. Alderman Wankum took Gravelly and Chainsaw to Diamond R Equipment for repairs. Alderman Wankum informed the board that Nathan Street needed concrete to repair the street and culvert. Alderman Helton moved for Alderman Wankum to order the appropriate amount of concrete from Wieberg Red-E-Mix. Alderman Sherrell 2nd. Motion carried unanimously. Alderman Wankum also informed the board that the ballpark parking lot needed a load of chat. Alderman Helton moved to order chat for the ballpark parking lot from Wieberg Red-E-Mix. Alderman Sherrell 2nd. Motion carried unanimously. Clerk Buechter presented the price quote from Meyer Electric to have the lights on the basketball court and volleyball court along with an existing flood light to be replaced by Meyer Electric. Volleyball court—not to exceed \$2500. Basketball court and flood light—not to exceed \$3890. Alderman Helton moved to approve the quote from Meyer Electric and have them replace all the lights quoted. Alderman Wankum 2nd. Motion carried unanimously.

Old Business

- Infield Sand— Clerk Buechter presented two quotes for infield sand for the ball diamond. One from Sportsfields4u—24 tons for \$3950. Winfield United—24 tons for \$5760. Alderman Helton moved to approve the quote from Sportsfields4u. Alderman Sherrell 2nd. Playground Fill—Options presented by Clerk Buechter for playground area.
- Donation Ordinance—The Board of Alderman passed a donation ordinance
 - Mayor Pro-Tem Hoffman entertained a motion for reading by title only for bill no. 2022-01 (AN ORDINANCE AUTHORIZING DONATIONS TO THE PARK FUND ON WATER BILLS)
 - Alderman Wankum moved for the first, and second reading of bill no. 2022-03 by title only as ordinance number 591. Alderman Helton 2nd. Motion carried unanimously by roll call vote.
 - Alderman Helton—aye
 - Alderman Wankum—aye
 - Alderman Sherrell—aye
 - Alderman Hoffman—aye
 - Mayor Pro-Tem Hoffman entertained a motion to adopt Bill no. 2022-03 as ordinance number 591
 - Attachment B
- Dollar General Business License—
 - Alderman Helton moved to approved a business license for Dollar General Store #21240. Alderman Sherrell 2nd. Motion carried unanimously.
- Backroad Bites, LLC Business License—

- Alderman Helton moved to approve a business license for Backroad Bites, LLC. Alderman Sherrell 2nd. Motion carried unanimously.

New Business

- City Clerk's Report
 - Bartlett & West Engineering Report—See Attachment C
 - Flynn Well Inspection—See Attachment D.
 - Bond Election—See Attachment
 - Midwest Assistance Program—See Attachment E
 - National Floodplain Insurance Program Information—sent by MRPC—see attachment F
- Attorney Report—Attorney absent presented by Clerk Buechter—See Attachment G
- Mayor Pro-Tem Hoffman entertained a motion to enter into closed session to discuss a hiring and raise matter.
 - Alderman Helton moved to close the open meeting and enter into a closed meeting. Alderman Sherrell 2nd. Motion carried unanimously.
- Mayor Pro-Tem Hoffman took a roll call to close open session at 8:00 PM
 - Alderman Helton—here
 - Alderman Wankum—here
 - Alderman Hoffman—here
 - Alderman Sherrell—here
- Mayor Pro-Tem Hoffman reopened the meeting at 8:36 PM with a roll call.
 - Alderman Helton—here
 - Alderman Wankum—here
 - Alderman Hoffman—here
 - Alderman Sherrell—here
- Mayor Pro-Tem announced that maintenance employee, Taylor Backes' hourly wage would be increased from \$11.15/hr to \$12.00/hr. The board also agreed to interview Jacob Newsome and Ronald Meyer on April 28, 2022 beginning at 6:30 PM.
- Mayor Pro-Tem Hoffman entertained a motion to adjourn the meeting.
 - Alderman Helton moved to adjourn the meeting
 - Alderman Sherrell 2nd.
 - Mayor Pro-Tem Hoffman adjourned the meeting at 8:41 PM

Next Meeting April 13, 2022 starting at 6:30 p.m.

Approved by:

Emily Sommerer, Mayor

(SEAL)

Prepared by:

Deidra Buechter, City Clerk

**MID AMERICA BANK
SUMMARY OF ACCOUNTS
As of April 29, 2022**

Super Now Account #0028 (Operating Fund)

Balance as of 03/31/22	\$386,125.51
Deposits	\$22,097.89
Debits	\$16,089.37
Balance as of 04/29/22	\$392,134.03

Money Market Account #4411

Balance as of 03/31/22	\$140,441.13
Monthly Interest Earned 0.2% per annum	\$22.32
Balance as of 04/29/22	\$140,463.45

Certificate of Deposit #15411 (2.50%/annum)

54-month CD Maturity Date: 03/13/2023

Balance as of 03/31/22	\$54,555.39
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Certificate of Deposit #15741 (0.50%/annum)

54-month CD Maturity Date: 07/29/2022

Balance as of 03/31/22	\$125,024.13
6-month interest earned 04/28/22	\$154.14
Balance as of 04/29/22	\$125,178.27

Total MAB Statement as of 04/29/22	\$712,331.14
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Total Checking 3000028
TOTAL

City of Meta
Profit & Loss Budget Performance - Operating Fund
April 2022

	Apr 22	Budget	Jul '21 - Apr ...	YTD Budget	Annual Bud...
Ordinary Income/Expense					
Income					
OPERATING FUND INCOME					
16010 • Property Taxes	352.75	1,541.67	22,150.92	15,416.66	18,500.00
16020 • Surtax	3.21	833.33	20,286.59	8,333.34	10,000.00
16025 • General Sales Tax	4,381.04	3,750.00	63,808.84	37,500.00	45,000.00
16030 • Public Utility Tax	5,390.94	5,750.00	65,777.60	57,500.00	69,000.00
16037 • Railroad & Utility Tax	0.00	150.00	1,158.35	1,500.00	1,800.00
16040 • City Licenses	50.00	66.67	975.00	666.66	800.00
16050 • Federal Grants	0.00	1,849.70	22,410.30	18,497.01	22,196.41
16052 • Motor Vehicle Sales Tax	224.79	150.00	1,934.98	1,500.00	1,800.00
16056 • Property & Equipment Sales	0.00	166.67	0.00	1,666.66	2,000.00
16070 • Interest	222.62	166.67	2,288.01	1,666.66	2,000.00
16074 • Refunds/Reimbursements	0.00		2,701.72	0.00	0.00
Total OPERATING FUND INCOME	10,625.35	14,424.71	203,492.31	144,246.99	173,096.41
19800 • Transfers In	0.00		0.00	0.00	0.00
Total Income	10,625.35	14,424.71	203,492.31	144,246.99	173,096.41
Gross Profit	10,625.35	14,424.71	203,492.31	144,246.99	173,096.41
Expense					
OPERATING FUND EXPENSE					
18510 • Accounting	450.00	1,000.00	11,620.00	10,000.00	12,000.00
18511 • Legal Fees	2,835.00	916.67	8,102.50	9,166.66	11,000.00
18512 • Training	0.00	83.33	0.00	833.34	1,000.00
18540 • Advertising	0.00	166.67	966.50	1,666.66	2,000.00
18545 • Fireworks Expense	0.00	416.67	4,205.35	4,166.66	5,000.00
18560 • Federal Grants Expense	0.00	1,849.70	0.00	18,497.01	22,196.41
18740 • Election Costs	0.00	166.67	0.00	1,666.66	2,000.00
18800 • Dues & Subscriptions	38.34	166.67	1,678.34	1,666.66	2,000.00
18890 • Safe Deposit Box Fee	0.00	8.33	0.00	83.34	100.00
19040 • Insurance Premiums	0.00	666.67	1,844.00	6,666.66	8,000.00
19041 • Insurance Bonds	0.00	25.00	225.00	250.00	300.00
19080 • Contract Services	70.00	83.33	573.75	833.34	1,000.00
19090 • Elected Officials' Salary	490.00	500.00	4,900.00	5,000.00	6,000.00
19091 • Maintenance Employee Salary	512.60	1,083.33	8,084.97	10,833.34	13,000.00
19095 • City Clerk Salary	604.34	916.67	7,129.42	9,166.66	11,000.00
19097 • Treasurer Salary	645.75	666.67	5,867.50	6,666.66	8,000.00
19110 • Electric	810.81	750.00	7,595.15	7,500.00	9,000.00
19115 • Fuel	87.21	125.00	1,049.49	1,250.00	1,500.00
19150 • Maintenance-Equipment/Supplies	493.44	833.33	3,905.26	8,333.34	10,000.00
19170 • Payroll Taxes	187.26	291.67	2,002.56	2,916.66	3,500.00
19180 • Office-Equipment/Supplies	485.05	500.00	4,345.44	5,000.00	6,000.00
19182 • Postage Cost	0.00	41.67	451.72	416.66	500.00
19280 • Postal Box Fees	0.00	8.33	58.00	83.34	100.00
19300 • Maintenance-Repairs	0.00	166.67	680.00	1,666.66	2,000.00
19410 • Telephone	136.29	100.00	1,295.13	1,000.00	1,200.00
19420 • Mileage Reimbursement	0.00	16.67	0.00	166.66	200.00
Total OPERATING FUND EXPENSE	7,846.09	11,549.72	76,580.08	115,496.97	138,596.41
Total Expense	7,846.09	11,549.72	76,580.08	115,496.97	138,596.41
Net Ordinary Income	2,779.26	2,874.99	126,912.23	28,750.02	34,500.00
Other Income/Expense					
Other Expense					
19850 • Transfers Out of Operating Fund	0.00	4,166.67	50,000.00	41,666.66	50,000.00
Total Other Expense	0.00	4,166.67	50,000.00	41,666.66	50,000.00
Net Other Income	0.00	-4,166.67	-50,000.00	-41,666.66	-50,000.00
Net Income	2,779.26	-1,291.68	76,912.23	-12,916.64	-15,500.00

City of Meta
Profit & Loss Budget Performance - Water Fund
April 2022

	Apr 22	Budget	Jul '21 - Apr 22	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
WATERWORKS FUND INCOME					
26060 · Water Income	2,850.34	2,916.67	40,234.22	29,166.66	35,000.00
26065 · Trash Collection Fee	1,194.37	1,000.00	11,424.14	10,000.00	12,000.00
26079 · Water Bill Late Fees	60.00		810.00		
26082 · Service Connection Fee	0.00		200.00		
Total WATERWORKS FUND INCOME	4,104.71	3,916.67	52,668.36	39,166.66	47,000.00
Total Income	4,104.71	3,916.67	52,668.36	39,166.66	47,000.00
Gross Profit	4,104.71	3,916.67	52,668.36	39,166.66	47,000.00
Expense					
WATERWORKS FUND EXPENSE					
28511 · Legal Fees	0.00	25.00	0.00	250.00	300.00
28512 · Training/Water	0.00	66.67	790.45	666.66	800.00
28800 · Dues & Subscriptions	109.47	166.67	1,986.57	1,666.66	2,000.00
29080 · Contract Services	300.00	1,250.00	5,050.00	12,500.00	15,000.00
29091 · Maintenance Employee Salary	16.35	83.33	409.29	833.34	1,000.00
29095 · City Clerk Salary	811.96	500.00	7,861.46	5,000.00	6,000.00
29097 · Treasurer Salary	52.50	125.00	673.00	1,250.00	1,500.00
29105 · DNR Water Test Costs	0.00	41.67	396.19	416.66	500.00
29110 · Electric	131.14	208.33	1,256.88	2,083.34	2,500.00
29111 · Trash Costs	1,179.98	1,166.67	11,340.17	11,666.66	14,000.00
29140 · Pump & Well Costs	0.00	41.67	0.00	416.66	500.00
29145 · Water Tower Maint. - Repairs	25,400.00	2,116.67	25,400.00	21,166.66	25,400.00
29150 · Maintenance-Equipment/Supplies	928.66	1,666.67	20,406.52	16,666.66	20,000.00
29170 · Payroll Taxes	67.37	66.67	684.16	666.66	800.00
29180 · Office-Equipment/Supplies	0.00	58.33	485.16	583.34	700.00
29182 · Postage Cost	0.00	83.33	300.62	833.34	1,000.00
29300 · Maintenance-Repairs	0.00	208.33	0.00	2,083.34	2,500.00
29350 · Supplies - Chemicals	174.50	41.67	634.50	416.66	500.00
29420 · Mileage Reimbursement	0.00	8.33	0.00	83.34	100.00
Total WATERWORKS FUND EXPENSE	29,171.93	7,925.01	77,674.97	79,249.98	95,100.00
Total Expense	29,171.93	7,925.01	77,674.97	79,249.98	95,100.00
Net Ordinary Income	-25,067.22	-4,008.34	-25,006.61	-40,083.32	-48,100.00
Other Income/Expense					
Other Income					
29800 · Transfers into Water Fund	0.00	0.00	0.00	53,800.00	53,800.00
Total Other Income	0.00	0.00	0.00	53,800.00	53,800.00
Net Other Income	0.00	0.00	0.00	53,800.00	53,800.00
Net Income	-25,067.22	-4,008.34	-25,006.61	13,716.68	5,700.00

City of Meta
Profit & Loss Budget Performance - Park Fund
April 2022

	Apr 22	Budget	Jul '21 - Apr ...	YTD Budget	Annual Bud...
Ordinary Income/Expense					
Income					
PARK FUND INCOME					
96073 · Ballpark Income	3,140.00	25.00	3,530.00	250.00	300.00
96082 · Cingular Tower/Parks	1,520.88	625.00	8,364.84	6,250.00	7,500.00
Total PARK FUND INCOME	4,660.88	650.00	11,894.84	6,500.00	7,800.00
Total Income	4,660.88	650.00	11,894.84	6,500.00	7,800.00
Gross Profit	4,660.88	650.00	11,894.84	6,500.00	7,800.00
Expense			+ 4,000		
PARK FUND EXPENSE					
99080 · Contract Services	0.00		763.00		
99091 · Maintenance Employee Salary	727.30	83.33	1,428.77	833.34	1,000.00
99110 · Electric	30.10	50.00	335.37	500.00	600.00
99150 · Maintenance - Equip/Supplies	0.00	58.33	153.42	583.34	700.00
99170 · Payroll Taxes	60.28	8.33	126.68	83.34	100.00
99180 · Office-Equipment/Supplies	0.00		200.00		
99305 · Park Repairs	0.00	83.33	0.00	833.34	1,000.00
99312 · Park Improvements/Projects	4,005.85	1,250.00	26,222.10	12,500.00	15,000.00
Total PARK FUND EXPENSE	4,823.53	1,533.32	29,229.34	15,333.36	18,400.00
Total Expense	4,823.53	1,533.32	29,229.34	15,333.36	18,400.00
Net Ordinary Income	-162.65	-883.32	-17,334.50	-8,833.36	-10,600.00
Other Income/Expense					
Other Expense					
99155 · Depreciation - Park Fund	73.31		733.10		
Total Other Expense	73.31		733.10		
Net Other Income	-73.31		-733.10	0.00	0.00
Net Income	-235.96	-883.32	-18,067.60	-8,833.36	-10,600.00

City of Meta
Profit & Loss Budget Performance - Motor Fuel Fund
April 2022

	<u>Apr 22</u>	<u>Budget</u>	<u>Jul '21 - Apr ...</u>	<u>YTD Budget</u>	<u>Annual Bud...</u>
Ordinary Income/Expense					
Income					
MOTOR FUEL FUND INCOME					
46050 - Motor Fuel Tax	457.47	416.67	5,433.77	4,166.66	5,000.00
46051 - Motor Vehicle Fee Increase	109.00	75.00	887.28	750.00	900.00
Total MOTOR FUEL FUND INCOME	<u>566.47</u>	<u>491.67</u>	<u>6,321.05</u>	<u>4,916.66</u>	<u>5,900.00</u>
Total Income	<u>566.47</u>	<u>491.67</u>	<u>6,321.05</u>	<u>4,916.66</u>	<u>5,900.00</u>
Gross Profit	<u>566.47</u>	<u>491.67</u>	<u>6,321.05</u>	<u>4,916.66</u>	<u>5,900.00</u>
Expense					
MOTOR FUEL FUND EXPENSE					
49310 - Street Improvements/Signs	0.00		0.00	0.00	0.00
Total MOTOR FUEL FUND EXPENSE	<u>0.00</u>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Expense	<u>0.00</u>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Net Ordinary Income	<u>566.47</u>	<u>491.67</u>	<u>6,321.05</u>	<u>4,916.66</u>	<u>5,900.00</u>
Other Income/Expense					
Other Income					
49800 - Transfers into Motor Fuel Fund	0.00		0.00	0.00	0.00
Total Other Income	<u>0.00</u>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Net Other Income	<u>0.00</u>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Net Income	<u><u>566.47</u></u>	<u><u>491.67</u></u>	<u><u>6,321.05</u></u>	<u><u>4,916.66</u></u>	<u><u>5,900.00</u></u>

City of Meta
Profit & Loss Budget Performance - Capital Improvement Fund
April 2022

	<u>Apr 22</u>	<u>Budget</u>	<u>Jul '21 - Apr ...</u>	<u>YTD Budget</u>	<u>Annual Bud...</u>
Ordinary Income/Expense					
Expense					
CAPITAL IMPROVEMENT FUND EXP					
59080 · Contract Labor	0.00	416.67	175.00	4,166.66	5,000.00
59150 · Maintenance-Equipment/Supplies	0.00		0.00	0.00	0.00
59300 · Maintenance-Repairs	0.00		0.00	0.00	0.00
59400 · Capital Outlay	0.00	4,166.67	0.00	41,666.66	50,000.00
Total CAPITAL IMPROVEMENT FUND EXP	0.00	4,583.34	175.00	45,833.32	55,000.00
Total Expense	0.00	4,583.34	175.00	45,833.32	55,000.00
Net Ordinary Income	0.00	-4,583.34	-175.00	-45,833.32	-55,000.00
Other Income/Expense					
Other Income					
59800 · Transfer into Cap Improve	0.00	4,166.67	50,000.00	41,666.66	50,000.00
Total Other Income	0.00	4,166.67	50,000.00	41,666.66	50,000.00
Other Expense					
59155 · Depreciation - Capital Improve	386.87		3,868.70		
59850 · Transfer Out of Cap. Impr. Fund	0.00	0.00	0.00	0.00	0.00
Total Other Expense	386.87	0.00	3,868.70	0.00	0.00
Net Other Income	-386.87	4,166.67	46,131.30	41,666.66	50,000.00
Net Income	-386.87	-416.67	45,956.30	-4,166.66	-5,000.00

Meta
Management Report

Usage for 03/2022

No. of Accts: 113

Sales \$

Period Sales

\$ 4,219.94	Water	330454
\$ 1,194.37	Trash	83
\$ 149.76	Tax	
\$ 60.00	Late Fee	6
\$ -	Connection Fee	0
\$ -	Reconnect Fee	
\$ 5,624.07	Total Current Charges	
\$ 747.10	Previous Balance	
\$ 6,371.17	Total Due	
\$ 5,133.17	Payments Received	
\$ 1,238.00	Balance Yet Owed	

Meta

Late Fee Report 04/01/2022-04/30/2022

Account	Late Charge
8 - C/O Chad and Malicka Scabben , Kyle Timm	\$ 10.00
75 - C/O Ryan & Travis Werdehausen, Samantha McVicar & Jason Woods	\$ 10.00
84 - Schulte, Adam & Debbie	\$ 10.00
99 - Schubert, Gabriel & April	\$ 10.00
117 - Harrison , David and Patricia	\$ 10.00
125 - Bastion, Donnie	\$ 10.00

City of Meta

Daily Master Meter Reading

<u>Read Time</u>	<u>Billing Address Line1</u>	<u>Read</u>	<u>Read Unit</u>	<u>Flow</u>	<u>Meter SN</u>
4/1/2022	Well House-Mast Meter	36245406	GAL	20027	S17311468
4/2/2022	Well House-Mast Meter	36264012	GAL	18606	S17311468
4/3/2022	Well House-Mast Meter	36281442	GAL	17429	S17311468
4/4/2022	Well House-Mast Meter	36300089	GAL	18648	S17311468
4/5/2022	Well House-Mast Meter	36320273	GAL	20184	S17311468
4/6/2022	Well House-Mast Meter	36341053	GAL	20780	S17311468
4/7/2022	Well House-Mast Meter	36359988	GAL	18935	S17311468
4/8/2022	Well House-Mast Meter	36378520	GAL	18532	S17311468
4/9/2022	Well House-Mast Meter	36396333	GAL	17813	S17311468
4/10/2022	Well House-Mast Meter	36414212	GAL	17879	S17311468
4/11/2022	Well House-Mast Meter	36433745	GAL	19533	S17311468
4/12/2022	Well House-Mast Meter	36450581	GAL	16835	S17311468
4/13/2022	Well House-Mast Meter	36468478	GAL	17898	S17311468
4/14/2022	Well House-Mast Meter	36490078	GAL	21600	S17311468
4/15/2022	Well House-Mast Meter	36509565	GAL	19487	S17311468
4/16/2022	Well House-Mast Meter	36525717	GAL	16152	S17311468
4/17/2022	Well House-Mast Meter	36543784	GAL	18067	S17311468
4/18/2022	Well House-Mast Meter	36560583	GAL	16799	S17311468
4/19/2022	Well House-Mast Meter	36582970	GAL	22387	S17311468
4/20/2022	Well House-Mast Meter	36600472	GAL	17502	S17311468
4/21/2022	Well House-Mast Meter	36625200	GAL	24728	S17311468
4/22/2022	Well House-Mast Meter	36641954	GAL	16754	S17311468
4/23/2022	Well House-Mast Meter	36659583	GAL	17629	S17311468
4/24/2022	Well House-Mast Meter	36677255	GAL	17672	S17311468
4/25/2022	Well House-Mast Meter	36697290	GAL	20035	S17311468
4/26/2022	Well House-Mast Meter	36716701	GAL	19411	S17311468
4/27/2022	Well House-Mast Meter	36736165	GAL	19464	S17311468
4/28/2022	Well House-Mast Meter	36757770	GAL	21605	S17311468
4/29/2022	Well House-Mast Meter	36775804	GAL	18034	S17311468
4/30/2022	Well House-Mast Meter	36795852	GAL	20048	S17311468

TOTAL PUMPED

570473

TOTAL SOLD

330454

Monthly Water Loss

Amount of Gallons Pumped

570473

Accounted For Usage in Gallons:

Gallons of Water Sold:

330454

Flushing:

100000

Leaks:

25000

Fire Department Usage:

0

Unmetered Accounts:

0

Water / WW Plant Usage:

0

Meter Wear (System Specific):

0

Theft:

0

Tower Overflows:

0

Other:

0

Other:

0

Total Gallons Accounted For: 455,454

% of Water Loss: 20.16%

Amount of Water Lost: 115,019

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[Print This Window!](#)



CERTIFICATE REGARDING NOTICE OF MEETING

I, the undersigned, certify that (1) the attached notice of meeting of the Board of Aldermen of the City of Meta, Missouri, held on May 11, 2022, was posted at least 24 hours prior to the commencement of the meeting on a bulletin board or other prominent place which is easily accessible to the public and clearly designated for posting notices at the principal office and meeting place of the Board of Aldermen, and was made available at least 24 hours prior to the commencement of said meeting to any representative of the news media who requested notice of the meeting, and (2) copies of all proposed ordinances introduced for consideration by the Board of Aldermen at said meeting were made available for public inspection prior to the time of said meeting.

Dated: May 11, 2022.

City Clerk

EXCERPT OF MINUTES OF MEETING

The Board of Aldermen of the City of Meta, Missouri, met in regular session on May 11, 2022, at 6:30 P.M. at City Hall in Meta, Missouri, the following officers being present or absent as indicated:

	<u>Present/Absent</u>
Emily Sommerer, Mayor	_____
Lawrence Hoffman, Mayor Pro Tem and Alderman	_____
Ivie Helton, Alderman	_____
Steve Sherrell, Alderman	_____
Otto Wankum, Alderman	_____
Deidra Buechter, City Clerk/Treasurer	_____

The Mayor declared that a quorum was present and called the meeting to order.

* * * * *

(Other Proceedings)

* * * * *

The matter of calling a bond election came on for consideration. Alderman _____ introduced Bill No. _____, being for an ordinance entitled as follows:

**AN ORDINANCE CALLING AN ELECTION IN THE CITY OF META,
MISSOURI.**

On motion duly made and seconded, the Bill was placed on its first reading and was read by title, considered and discussed, and was duly passed.

On motion duly made and seconded, the Bill was placed on its second reading and final passage and was read by title and considered and discussed, section by section, and was duly passed by the following roll call vote:

Aye: _____.

Nay: _____.

The Mayor thereupon declared said Bill duly passed.

* * * * *

(Other Proceedings)

* * * * *

On motion duly made and seconded, the meeting thereupon adjourned.

(Seal)

City Clerk

**AN ORDINANCE CALLING AN ELECTION IN THE CITY OF META,
MISSOURI.**

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF META, MISSOURI, AS FOLLOWS:

Section 1. The Board of Aldermen finds it necessary and hereby declares its intent to issue not more than \$1,500,000 of its waterworks revenue bonds for the purpose of constructing, extending, and improving its waterworks system (the "Project") and to evidence such borrowing by the issuance of waterworks revenue bonds of the City (the "Bonds") in the amount of not to exceed \$1,500,000.

Section 2. A bond election is hereby ordered to be held in the City of Meta, Missouri, on August 2, 2022, on the following question:

QUESTION

Shall the City of Meta, Missouri issue its waterworks revenue bonds in the amount not to exceed \$1,500,000 for the purpose of constructing, extending, and improving its waterworks system, the cost of operation and maintenance of said waterworks system and the principal of and interest on said revenue bonds to be payable solely from the revenues derived by the City from the operation of its waterworks system, including all future extensions and improvements thereto?

Section 3. The form of the Notice of Election for said election, a copy of which is attached hereto and made a part hereof, is hereby approved.

Section 4. The City Clerk is hereby authorized and directed to notify the County Clerk of Osage County, Missouri, of the adoption of this Ordinance no later than 4:00 P.M. on May 24, 2022, and to include in said notification all of the terms and provisions required by the Comprehensive Election Act, Chapter 115 of the Revised Statutes of Missouri, as amended.

Section 5. The City expects to make expenditures on and after the date of adoption of this Ordinance in connection with the Project, and the City intends to reimburse itself for such expenditures with the proceeds of the Bonds. The maximum principal amount of Bonds expected to be issued for the Project is \$1,500,000.

Section 6. This Ordinance shall be in full force and effect from and after its passage and approval.

FIRST READING HELD ON THIS 13th DAY OF APRIL, 2022

SECOND READING AND FINAL PASSAGE HELD ON THIS 13th DAY OF APRIL, 2022, BY THE FOLLOWING VOTE:

<u>ALDERMEN</u>	<u>AYE</u>	<u>NAY</u>
Hoffman	_____	_____
Helton	_____	_____
Otto	_____	_____
Sherrell	_____	_____
Mayor (in case of a tie vote)	_____	_____

Emily Sommerer, Mayor

Attest:

Deidra Buechter, City Clerk

(SEAL)

NOTICE OF BOND ELECTION

CITY OF META, MISSOURI

Notice is hereby given to the qualified voters of the City of Meta, Missouri that the Board of Aldermen of the City has called a bond election to be held in the City on August 2, 2022, commencing at 6:30 A.M. and closing at 7:00 P.M., on the question contained in the following sample ballot:

**OFFICIAL BALLOT
BOND ELECTION**

**CITY OF META, MISSOURI
AUGUST 2, 2022**

QUESTION

Shall the City of Meta, Missouri issue its waterworks revenue bonds in the amount not to exceed \$1,500,000 for the purpose of constructing, extending, and improving its waterworks system, the cost of operation and maintenance of said waterworks system and the principal of and interest on said revenue bonds to be payable solely from the revenues derived by the City from the operation of its waterworks system, including all future extensions and improvements thereto?

YES ☐
NO ☐

INSTRUCTIONS TO VOTERS: If you are in favor of the question, place an X in the box opposite "YES." If you are opposed to the question, place an X in the box opposite "NO."

The election will be held at the following polling places in the City:

PRECINCT

POLLING PLACE

DATED: _____, 2022.

County Clerk of Osage County, Missouri

NOTIFICATION OF ELECTION AUTHORITY

May __, 2022

Nicci Kammerich
Osage County Clerk
205 E. Main Street
PO Box 826
Linn, MO 65051

Re: City of Meta, Missouri Election on August 2, 2022

Dear Nicci:

In accordance with Section 115.125, RSMO, you are hereby notified that the City of Meta, Missouri, by Ordinance duly adopted by the Board of Aldermen, has called a bond election to be held in the City on August 2, 2022. A copy of said Ordinance along with the legal Notice of Bond Election is enclosed.

We understand that as a result of this Notification, your office will be responsible for publication of the Notice of Bond Election and the conduct of the election. The polling places remain to be added to the enclosed Notice of Bond Election before publication.

Section 115.127(2), RSMO, contains the requirements for publication of the Notice of Bond Election. The Notice must be published in two newspapers of different political faith that are qualified under Chapter 493, RSMO, and are published within the bounds of the City. If there is only one newspaper published in the City, Notice may be published in it alone. If no newspapers are published within the bounds of the City, the Notice must be published in two qualified newspapers of different political faith serving the City. The Notice must be published twice in each newspaper used, the first publication occurring during the second week prior to the election and the second publication occurring within one week prior to the election, on the same day of each week.

We enclose several copies of this Notification and request that you sign the receipt at the bottom of each copy, retain one copy and return the remaining copies to us.

Upon successful conclusion of the election, please send us three original affidavits of publication from each newspaper in which the Notice of Bond Election was published and three copies of the election ballot and the abstract of votes.

If you have any questions, please let us know.

CITY OF META, MISSOURI

By: _____
City Clerk

Filed in my office at ____ o'clock __.M. on May __, 2022.

County Clerk of Osage County, Missouri

Financial Considerations



Investment Details

PRICING COMPONENTS

- Installation
- Operator training
- Return of old device
- Service performed by Ricoh customer service technicians (*you will incur no additional charges for parts, labor, toner*)
- Service Locked for 60 Months
- \$750 rebate in addition to information in Financial Considerations
 - Comes in the form of a check
- Has a removable stand to create a desktop printer

FINANCIAL CONSIDERATIONS

Current Situation

MPC307 –	
Monthly Lease	\$54.53
Service Per Month	
B&W 1376 x \$0.0125	\$17.20
Color 971 x \$0.065	\$63.12
Total	\$134.85

Proposed Solution

IMC2500	
Monthly Lease	\$90.58
Service Per Month	
B&W 1376 x \$0.0077	\$10.60
Color 971 x \$0.052	\$50.49
Total	\$151.67

Monthly Cost Comparison

	Current	Proposed
Service		
Supplies		
Lease		
Total		



1719 Southridge Drive, Suite 100
Jefferson City, MO 65109
ph (573) 634-3181
www.bartlettwest.com

Engineer's Report – for the City of Meta Monthly Board Meeting – May 11th, 2022 (2nd Wednesday)

To: Mayor and Board of Aldermen (City of Meta)

From: Blake Wilbers, Gary Davis, & Dillon Feely (Bartlett & West)

What we accomplished within the last month

- Drinking water system
 - Coordination with Deidra on the Water Tower maintenance painting.
 - Coordinated with Deidra on the tower to pressure tank turn over.

What we plan to do this month

- Continued assistance with the park funding.
- Continue discussions with Gilmore and Bell to set up bond election for August 2nd for water system.
- Continue to conduct preventative maintenance on the sodium hypochlorite system in the well house.
- Continue to provide on call services for the water system and any questions the City may have.

Upcoming events and conferences

- None at this time.

Legislative and regulatory updates

- Future regulatory and legislative changes pertaining to the City's drinking water system will be listed in this section of the monthly report.

Funding opportunities

- The SRF application that was submitted on behalf of the City will be analyzed for funding and should receive notice on the grant/loan amount to fund the water system improvements in October of 2022.
- Latest discussion regarding state ARPA funding suggests that another grant application will be out in the summer. We will keep an eye out for this and keep the City in the loop on potential funding for projects through this newly developed funding stream!
 - DNR is going to hold a meeting on the 6th of May to decide when the application will come out and what all it entails.

Other relevant topics

- None at this time.

Input needed from Client or others

- None at this time.

Contact information

- We are always willing to attend City Board of Aldermen meeting, so please don't hesitate to reach out!
- The City of Meta's on-call engineers are listed below. Feel free to call, text, or email anytime!



Driving community and industry forward, together.



101 South Locust Street
P.O. Box 65
Meta, Missouri 65058
cityofmetamo@outlook.com
Office: 573-229-4439
Fax: 573-229-4439

May 11, 2022

St. Cecilia Parish
C/O Jeany Libbert
302 N. Linn Street
Meta, MO 65058

To Whom It May Concern:

The City of Meta, Missouri has no objection in allowing the St. Cecilia Parish to sell alcohol by the drink within the City of Meta, Missouri for the purpose of raising funds on July 10, 2022 on the property of the Citizen's Civic League, Inc.

Sincerely,

Emily Sommerer
Mayor

LINN POLICE DEPARTMENT

Michael A. Bickell, Chief
1200 East Main Street
P.O. Box 498
Linn, Missouri 65051
Fax (573) 897-3009
Clerk (573) 897-2236



Business or Potential Donor,

Hello, my name is Chief Michael A. Bickell and I am asking for assistance this 2022 Christmas Holiday. The Linn Police Department is formally requesting a financial donation from your business for our "Shop with a Hero" program. All checks can be made payable to the City of Linn and on the memo line please put "Shop with a hero".

If needed an invoice for the donation amount can be provided.

All of the donations that are made to this program will be used towards the purchasing of items that would not otherwise be available to them. With your help we can provide a joyful holiday season and allow them to show their loved ones how much they care.

Thank you for your assistance in this program, and I look forward to working with you this year on "Shop with a Hero".

If there are any questions or comments, feel free to contact me by phone (573-897-2236) or email (michael.bickell@cityoflinn.com).

Respectfully,

Michael A. Bickell
Chief of Police