

**RESOLUTION NUMBER 2019-2 OF THE BOARD OF ALDERMEN
CITY OF META**

A resolution to appoint Board Members and City Employees authorized to charge purchases against a City of Meta account using a credit card.

WHEREAS, the City of Meta recognizes the need to have a procedure in place to make timely and emergency purchases in support of people and property within our community; and

WHEREAS, the Board of Aldermen are not always available to approve a Purchase Order prior to the acquisition of a supply or service; and

WHEREAS, the City of Meta Staff will periodically be challenged with a short suspense to purchase supplies and/or services to support the performance of their duties; and

WHEREAS, the City of Meta desires to comply with the requirements of Missouri Revised Statutes 79.300 outlining purchase procedures; and

WHEREAS, adoption of this authorizes responsible individuals to carry out their responsibilities;

NOW, THEREFORE BE IT RESOLVED, the Board of Aldermen authorizes the following individuals to apply for and use a credit card to charge purchases against the City of Meta account per procurement ordinance. Purchase limitations are also provided below:

- a) Mayor, Harold Libbert with a limitation of \$3000.00 per purchase.
- b) City, Clerk Deidra Buechter with a limitation of \$3000.00 per purchase.
- c) Maintenance, Kenny Loethen with a limitation of \$300.00 per purchase.
- d) Maintenance, Mitch Stumpe with a limitation of \$300.00 per purchase.

Harold Libbert
Mayor

05/15/2019
Date

Deidra Buechter
Witness

05/15/2019
Date

